



Union High School District

**Board of Trustees**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent**

Ken Noah

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING  
AGENDA**

**TUESDAY, JULY 20, 2010  
4:30 PM  
(OR IMMEDIATELY FOLLOWING 3:30 PM WORKSHOP)**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD  
ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District has scheduled a Special Meeting for Tuesday, July 20, 2010, at the above location, in the Board Room.

1. CALL TO ORDER

**CONSENT AGENDA**

2. Human Resources / Personnel Reports

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services

*(Roll call)*

**DISCUSSION / ACTION**

3. Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2010-2011

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to Adopt the Resolution approving Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2010-2011, as shown in the attached supplement.

4. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the District Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 14, 2010

**BOARD MEETING DATE:** July 20, 2010

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL ACTION

-----

### EXECUTIVE SUMMARY

Approval of Personnel Action for the following:

#### Certificated

Employment  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve all Personnel Action as presented.

#### FUNDING SOURCE:

General Fund

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 12, 2010

**BOARD MEETING DATE:** July 20, 2010

**PREPARED BY:** Terry King  
Associate Superintendent/Human  
Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** **Layoff and/or Reductions of Hours  
and/or Months of Classified  
Employees/Positions for Fiscal Year  
2010-2011**

-----

### EXECUTIVE SUMMARY

Due to the current State budget crisis, including last-minute funding changes, the District is forced to make significant budget reductions for 2010-2011. In addition to the budget reductions in certificated and management staffing, further reductions will now be required in classified services. The attached resolution lists the positions to be eliminated, as well as the positions with reduced work hours/months.

The District has informed CSEA of this situation and is in the process of negotiating impacts and effects of the resulting layoff.

The purpose of this recommended Board action is to initiate the process of deleting and/or reducing the hours/months of the identified positions and ensuring implementation of all layoff rights for the affected incumbents.

### RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the attached resolution.

Attachment

**ITEM 3**

BOARD OF TRUSTEES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Resolution Re: Layoff and/or Reduction in Hours

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees or the level of services to be provided thereby is required due to the lack of work and/or lack of funds within the District anticipated for the 2010-2011 school year; and

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs and/or reductions in assignment of the following positions and the corresponding employees effective at the end of the day on the dates indicated below:

**ITEMS 1 - 9 EFFECTIVE SEPTEMBER 07, 2010**

**ITEM 1**

***03 Campus Supervisor-High School, as follows:***

01 position reduced from 1.0000 FTE	ST	
to 0.4875 FTE	ST	01 employee
02 positions eliminated 0.9750 FTE	ST	01 employee

**ITEM 2**

***01 Campus Supervisor-Middle School, as follows:***

01 position eliminated 0.2500 FTE	ST	00 employees
-----------------------------------	----	--------------

**ITEM 3**

***02 Computer Support Technician, as follows:***

02 positions eliminated 1.0000 FTE	12 mo	02 employees
------------------------------------	-------	--------------

ITEM 3

ITEM 4

**02 Custodian, as follows:**

02 positions eliminated 2.0000 FTE 12 months 02 employees

ITEM 5

**06 Office Assistant, as follows:**

03 positions eliminated 1.4625 FTE ST+10 03 employees

03 positions reduced from 3.0000 FTE ST+10  
to 1.4625 FTE ST+10 03 employees

ITEM 6

**01 Locker Room Attendant, as follows:**

01 position eliminated 1.0000 FTE 12 months 00 employees

ITEM 7

**01 Locksmith, as follows:**

01 position reduced from 1.0000 FTE 12 months  
to 0.7500 FTE 12 months 01 employee

ITEM 8

**02 Nutrition Services Assistant I, as follows:**

02 positions eliminated 0.5625 FTE ST 02 employees

ITEM 9

**01 Purchasing Assistant, as follows:**

01 positions eliminated 1.0000 FTE 12 mo 00 employees

BE IT FURTHER RESOLVED that the Superintendent determine the order of layoff pursuant to Education Code Section 45308, and give all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 20<sup>th</sup> day of July 2010 by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_